



OPEN TO INTERNAL & NON-REPRESENTED MEMBER STATES CANDIDATES

Position Title : **Migration Health Officer (West and Central Africa)**
Duty Station : **Accra, Ghana**

Classification : **Official, Grade Equiv. P3**
Type of Appointment : **Special, six months with possibility of extension**
Estimated Start Date : **As soon as possible**

Closing Date : **March 17, 2010**

Reference Code : **SVN 2010/08 (O) - INT**

IOM has a proactive recruitment policy to increase the representation of nationals of non-represented member states. Qualified applicants from the following countries will be favorably considered:

Angola, Armenia, Bahamas, Belize, Benin, Cambodia, Cape Verde, Cyprus, Czech Republic, Dominican Republic, Estonia, Gabon, Gambia, Guatemala, Guinea, Jamaica, Kyrgyzstan, Libya, Luxembourg, Madagascar, Malta, Mauritania, Mongolia, Namibia, Niger, Nigeria, Paraguay, Rwanda, Slovenia, Somalia, Tanzania, Togo, Trinidad and Tobago, Tunisia, Yemen, Zambia

General Functions:

Under the technical supervision of the IOM Regional Migration Health Coordinator for Africa and Middle East and the Chief of Mission (CoM) of IOM Accra, Ghana, the successful candidate will be responsible for organizing and executing Migration Health Assessments (MHA) related activities in Ghana and West African sub-region, providing technical support, developing and implementing migration health programmes in Ghana and West African sub-region.

In particular, he/ she will:

1. Ensure that MHA activities in Ghana and in the sub-region are carried out as per the resettlement countries protocols and guidelines. To include liaison with relevant partners and IOM internal coordination channels, organization and execution of MHAs, timely submission of Cleared Files; organization of pre-departure mandatory treatment; examinations and medical assistance to the actual travel; supervise Data capturing in collaboration with Nairobi regional Data Processing Unit.
2. Develop and strengthen partnerships with both national and international institutions and authorities on the IOM health projects and programme activities in Ghana and in the sub-region.
3. Identify new opportunities and develop projects and programmes on migration health (i.e., HIV/AIDS and Mobility, Urban Migrant Health Assistance, Migration of Human Resources for Health, psycho-social assistance to migrants in need, etc), in cooperation with relevant partners on migration health, and other Units within IOM Ghana.
4. Plan, monitor and follow up on the implementation of IOM health projects and programme activities in Ghana in collaboration with the various (MHD) offices in West Africa and participate

in the implementation of health assessment through mobile teams in the region, including evaluation of service providers.

5. Prepare technical and donor reports, update project and programme partners as well as donors on the on-going activities in Ghana and in the sub-region.
6. Ensure that timely action is taken for cases requiring additional medical investigation, treatment, and follow-up in Ghana and in the sub-region.
7. Represent IOM in health coordination meetings, workshops and teleconferences with both national and international partners and agencies, in Ghana and in the sub-region.
8. Ensure that Pre-departure Medical Screening (PDMS) and treatment and Pre-embarkation Checks for "Fitness to travel" for departing refugees are carried out as per the protocols and guidelines of the receiving countries.
9. Organize Direct Observed Treatment (DOT's) for TB cases that will be detected through the MHA's according to the internationally accepted standards and having in mind the requirements of the resettlement country, as well as the host country.
10. Ensure that Quality Control (QC) and Quality Assurance (QA) of medical dossiers for the medically screened cases in Ghana and in the region are carried out prior to submission to the relevant entity; Submit regular reports on QC activities to the supervisors.
11. Organize and guide the allocation of medical escorts, where needed; liaise/collaborate with IOM Operations colleagues on related matters.
12. Assist in procurement, monitoring and distribution/usage protocols for all medical supplies, including medical escort kits.
13. Supervise other medical and supporting staff participating in the migration health projects and programs in Ghana and in the sub-region.
14. Perform such other duties as may be assigned.

Desirable Qualifications:

Education and Experience

a) Degree in medicine and Public Health and Health Management; b) five years of experience in MHAs, including TB diagnosis and treatment; c) experience in project development and management as well as in establishing partnerships with government officials, health institutions and other partners.

Competencies

a) Excellent communication skills, interpersonal and negotiation skills; ability to write clearly and concisely; b) ability to maintain detail, accuracy and confidentiality; c) proven skills and experience in project development and management and report writing; d) ability to supervise and direct staff on their daily project and programme duties; e) ability to work under pressure in a vast and logistically complicated programme catchments area; f) personal commitment, flexibility and drive for results; g) ability to work effectively within a team and with colleagues from varied cultures and professional backgrounds; h) demonstrated gender awareness and gender sensitivity; i) high level of computer literacy.

Languages

Fluency in English. Working knowledge of French an advantage.

NOTE:

1. The tenure of contract of staff members holding a regular contract will remain unchanged.

How to apply:

Interested candidates are invited to submit their applications via PRISM, IOM e-Recruitment system, by March 17, 2010 at the latest, referring to this advertisement.

For further information, please refer to: <http://www.iom.int/jahia/Jahia/pid/165>

In order for an application to be considered valid, IOM only accepts online profiles duly filled in and submitted with a cover letter not more than one page specifying the motivation for applications.

Only shortlisted candidates will be contacted. You can track the progress of your application in your personal application page in the IOM e-recruitment system.

Posting period:

From 03.03.2010 to 17.03.2010

Requisition: SVN 2010 08 (O) - Migration Health Officer (Grade Equiv. P3) - Accra, Ghana (53450087)
Released

Posting: SVN 2010/08 (O) - Migration Health Officer (Grade Equiv. P3) - Accra, Ghana (53450088)
Released

Posting Channel: For Internal Candidates