



25PROC016659710 2025-04-14

**EMBASSY OF GREECE IN OTTAWA**

80 MacLaren Str. K2P0K6, Ottawa

Tel.: 6132386271

Email: grcon.otv@mfa.gr

April 11th, 2025

File No. 085.1/316

To: a) **GOLPRO HOLDINGS INC.**

[admin@golproholdings.com](mailto:admin@golproholdings.com)

**"Invitation to tender for three electrical panels replacement at the Embassy of Greece in Ottawa."**

The Embassy of Greece in Ottawa shall proceed to the signing of a contract for **three electrical panels replacement at the Embassy of Greece in Ottawa**, and calls the aforementioned interested company to submit a relevant offer for evaluation which should include the following:

**Embassy of Greece – 80 MacLaren Street – Ottawa**

**Three electrical panels replacement**

**Scope of Work**

- Supply all skilled labour, material, equipment transportation, disbursements, site supervision by licensed personnel, insurance, analysis and other services including all insurance required and applicable taxes to complete all work.
- Supply all wire and install three new 24 circuits/100 amps/120/240 volts with SIEMENS electrical panels with breakers.
- Replace all existing panels ( 3 panels, one on the basement, and one on the first and second floor)
- The basement panel require the relocation of duct work as it presently does not meet code requirements
- Electrical permit
- Finish wall around panel and paint wall to match with the existing
- Cost for the material supply, equipment and transportation
- The price per unit, including taxes and VAT
- The duration of the offer

The award criterion shall be the lowest offer which should comply with the aforementioned terms of reference.

Tenders may be submitted in printed or electronic form to the Embassy Secretariat until **17 of April 2025**.

Interested parties must provide an IBAN bank account info.

Bids from companies other than those invited will not be considered.



The Chargé d'affaires *ia.*

*Markos Tripolitakis*  
Markos Tripolitakis

\*According to Law No 4412/2016 (as amended and in force)