



Embassy of Greece
Budapest

Budapest, 06.02. 2023

to: 1) AGS
(e-mail: imre.papp@ags-globalsolutions.com)
2) Fozer Gyorgy Niveo Kft.
(e-mail: niveokft@gmail.com)

Invitation to submit an offer for the packing and moving of household goods from the Embassy Residence of the Embassy of Greece in Budapest

The Embassy of Greece in Hungary in accordance with the provisions of Law 4412/2016 of the Hellenic Republic, as signed and currently applicable, is calling for the submission of a quote for the signing of an agreement for the task of packing and moving household goods from the Embassy Residence not exceeding the amount of 4,500,000 Hungarian Forints (equivalent to Euro 11,547), including VAT, and invites interested parties to submit a relevant offer according to the following specifications:

1. Supply of packaging materials and services suitable for international transport
2. Special packaging for clothes, paintings, fragile and other valuable items
3. Numbering and recording of the packed items being transported
4. Transporting two large and heavy pieces of furniture (about 200 kg each)
5. Transport and delivery of the items a. at the address of the Budapest Embassy Offices Szegfu utca 3 for storage (approximately 120 m3) b.at the address of the new Embassy Residence, Andrassy ut. 2 (approximately 5 m3.)
6. Unpacking certain items and placing them in the Embassy premises
7. Unpacking and removal of materials and other useless items

The offer to be evaluated must include:

- a) The price per service as well as the total value of the services provided, which should not exceed its total budget.
- b) the duration of the offer which cannot be less than two weeks.

The award criterion is the most economically advantageous offer based on price.

Bids can be submitted in electronic form at the Embassy's secretariat until February 8,2023 (gremb.bud@mfa.gr) . Bids from interested parties who were not invited to submit a bid will not be considered.

Before the assignment, the bidder must provide:

Tax and insurance certificate, copy of criminal record, copy of commercial register, certificate of valid representation and b IBAN bank account number.

This will be posted on the Central Electronic Register of Contracts (K.H.M.D.H.S.) and on the website of the Contracting Authority.