



ΕΛΛΗΝΙΚΗ ΔΗΜΟΚΡΑΤΙΑ  
ΥΠΟΥΡΓΕΙΟ ΕΞΩΤΕΡΙΚΩΝ  
Hellenic Republic  
Ministry of Foreign Affairs

**JOB VACANCY NOTICE**

The Consulate General of Greece in Jerusalem is announcing a job vacancy for a full-time position of **Concierge**, for a two-year contract and monthly income of 2.100,00 Euros.

Requirements – Supporting Documents:

- Permanent residents of Jerusalem, with either Greek or other citizenship.
- The candidate should be at least 21 years' old.
- Greek citizens must have fulfilled their military obligations or have an exemption from military service.
- Greek or English as working languages.
- Knowledge of Hebrew or Arab Language will be considered an asset.
- Any previous relevant work experience in a relevant position will be taken into consideration.
- Proof of Criminal Record.

Applicants must submit by email to [rgencon.jer@mfa.gr](mailto:rgencon.jer@mfa.gr) to the Consulate General of Greece in Jerusalem,

- (1) their application letter,
- (2) a brief CV,
- (3) a copy of their passport/ID Card, as well as
- (4) a signed declaration stating that he or she will submit the relevant supporting documents, should they be requested.

The deadline for applications is 17 December 2025.