



**PERMANENT MISSION
OF GREECE
TO THE UNITED NATIONS**

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New York, April 15, 2025

Prot. No.: F.10.6.5/AS 1066

To: Northeast Sheet Metal Inc.
raynesm2@aol.com

Re: "Invitation for proposals for maintenance of three (3) A/C units of the Permanent Mission of Greece to the United Nations."

The Permanent Mission of Greece to the United Nations, according to Law 4412/2016 as it has been amended, intends to sign an annual contract for the maintenance of three (3) A/C units for an annual budget of \$ 4,840.00 (4,292.63 euros) and invites the interested companies to submit compliant proposals according to the attached table of specifications.

Proposals must include price by item and/or service, the duration of the offer and the total amount of services to be rendered within the approved budget.

The Permanent Mission will sign contract with the company that submits the lower compliant proposal. Proposals will be accepted on digital format and can be submitted to boutsikakis.panagiotis@mfa.gr by April 17, 2025.

Successful bidders must submit at the time of the contract signature company bank account details, authorization letter and no criminal record certificate for the representative who will sign.

Proposals from companies that are not included in this invitation will not be considered.

The Permanent Representative

Evangelos Sekeris
Ambassador

SPECIFICATIONS

AIR CONDITIONING SYSTEM INFORMATION (3 UNITS)	Brand: American Standard Model: VWS2028S Type: 354A011G11
MAINTENANCE OPERATIONS (EVERY 2 MONTHS)	<ol style="list-style-type: none">(1). Change all filters.(2). Clean condenser coils.(3). Check belts, replace if necessary.(4). Check heat exchanger; verify proper function of heating units.(5). Check economizer for proper function.(6). Check cooling operation, freon, head pressures.(7). Clean drain lines from condensation traps to assure water flow.(8). Make service calls and minor repairs and freon charge as necessary.